



Acceptable Use Agreement

For student's learning opportunities to be optimized at Maplewood Canadian International School, it is required that these rules be strictly followed:

1. Students will bring fully charged and operational chrome books/tablets to school each day.
2. Students can only use the computers and other ICT equipment for schoolwork and only with a teacher's permission.
3. Students can only go online or use the internet at school when a teacher has given them permission.
4. Students cannot use any digital technology to engage in negative behaviour including bullying, name-calling, using inappropriate language, or offending another individual in any way.
5. Students are responsible for maintaining their password and ensuring that it is private. Students are expected to change their passwords regularly to maintain the highest level of security over their accounts.
6. Parents will arrange the prompt repair and/or replacement of chrome books/tablets that are damaged and/or lost so student's learning and classroom management are not compromised.
7. Students will work diligently to progress in their learning should they not have their chrome books/tablets in school on any given day.
8. Students will use all digital technologies including their chrome books/tablets appropriately, as befitting school behavioral codes.
9. Any student who has any concern about the misuse of technology by other students should report it to their teacher so that it can be dealt with in accordance with the School's Behaviour and Discipline policies, including the Anti-Bullying Policy if there is an allegation of cyberbullying.
10. Anyone who has any concern about the welfare and safety of a student must report it immediately to a teacher in accordance with the School's Child Protection Procedures.
11. The role of parents in ensuring that students understand how to stay safe when using technology is crucial. The School expects parents to promote safe practice when using Technology and to:
 - (a) support the school in the implementation of this policy and report any concerns in line with the school's policies and procedures;
 - (b) talk to their child to understand the ways in which they are using the internet, social media, and their mobile devices to promote responsible behaviour;
 - (c) encourage their child to speak to a teacher if they are being bullied or otherwise are concerned about their own safety or that of another student.

PARENT ACKNOWLEDGEMENT & SIGNATURE

- I understand that my child needs to be made aware of the acceptable use of technology policy and I must explain the expectations to him/her.
- I also acknowledge and understand that the school monitors acceptable use of technology including emails and messaging functions and that if my child engages in inappropriate behaviour using digital technology, and/or is suspected of doing so, the school will notify the parents and appropriate behavioural consequences will be put in place.
- I also acknowledge and understand that my son/daughter must adhere to the **Student Behaviour Management Distance Learning Policy** when engaging in e-learning.

FULL NAME OF STUDENT

Date

Signature(s) of Parent/Guardian

Date

Name(s) of Parent/Guardian

Date